

# NDHiMA

AIiMA Affiliate

North Dakota Health Information  
Management Association

**Business Meeting**  
**October 15, 2021**

# Agenda

- I. Welcome and Board Member Introductions – Jeff Plemel & All
- II. Secretary Report – Dyan Torgerson  
Approval of September 2020 Business Meeting Minutes
- III. House of Delegates and Leadership Update – Jeff Plemel, Lori Bles and Julie Thrailkill
- IV. Finance Report – Jill Thoreson
- V. Membership Update – Ashley Brusseau  
Current Membership Statistics  
Scholarships  
Newsletter and Profile Updates
- VI. State Advocacy Coordinator Report – Jennifer Kadlec
- VII. Education Director Report – Mandie Medalen & Tabetha Schmeets
- VIII. Past President Report – Julie Thrailkill
- IX. AHIMA Board Liaison Report – Godwin Okefor

# Board Member Introductions

- ▶ Jeff Plemel - President
- ▶ Lori Kudrna-Blees - President Elect
- ▶ Julie Thraikill - Past President
- ▶ Jennifer Kadlec - State Advocacy Coordinator
- ▶ Jill Thoreson - Treasurer
- ▶ Dyan Torgerson - Secretary
- ▶ Ashley Brusseau- Membership Director
- ▶ Mandie Medalen - Education Co-Director
- ▶ Tabetha Schmeets - Education Co-Director
- ▶ Godwin Okefor - AHIMA Liaison

# Secretary Report

- ▶ Approval of October 2020 Business Meeting Minutes

- ▶ Found on the NDHIMA website:

<https://www.ndhima.org/members/membership-minutes/>

- ▶ Board has been meeting regularly since June 2020

- ▶ New Board members

- ▶ Lori Kudrna-Blees - President Elect
- ▶ Tabetha Schmeets - Education Director
- ▶ Ashley Brusseau - Membership Director
- ▶ Jill Thoreson - Treasurer (returning)

- ▶ Outgoing Board members

- ▶ Staci Miller - Membership Director
- ▶ Kari Buccholz - Education Director
- ▶ Lauri Peters - Past-President

# Secretary Report

- ▶ NDHIMA is still using Microsoft Office 365
- ▶ E-mail addresses found on NDHIMA website
  - ▶ [president@ndhima.com](mailto:president@ndhima.com)
  - ▶ [president-elect@ndhima.com](mailto:president-elect@ndhima.com)
  - ▶ [past-president@ndhima.com](mailto:past-president@ndhima.com)
  - ▶ [secretary@ndhima.com](mailto:secretary@ndhima.com)
  - ▶ [advocacy@ndhima.com](mailto:advocacy@ndhima.com)
  - ▶ [treasurer@ndhima.com](mailto:treasurer@ndhima.com)
  - ▶ [education@ndhima.com](mailto:education@ndhima.com)
  - ▶ [membership@ndhima.com](mailto:membership@ndhima.com)

# House of Delegates and Leadership Update

## President

- ▶ 2021 House Breakout Sessions
  - ▶ No House Action Items
- ▶ President's message - Moving the Profession Forward
  - ▶ Standardizing naming conventions
  - ▶ Investing in Professional Development
  - ▶ Advocating on political agendas
  - ▶ Leading the effort on protecting and securing data
  - ▶ Making sure clinical documentation integrity and compliance is evident
  - ▶ Claiming our stake in other sectors
- ▶ 3 Year Strategic Plan
- ▶ Pathfinder sessions
  - ▶ Top three skills needed within our profession

# House of Delegates and Leadership Update

## President Elect

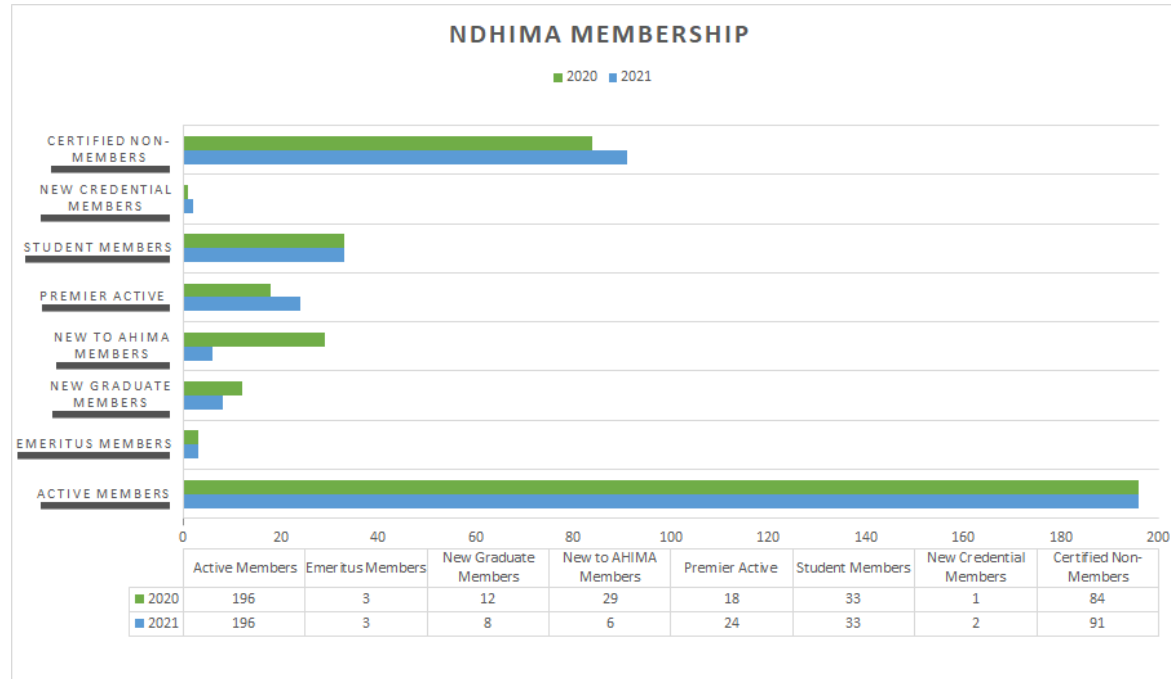
- ▶ Leadership Symposium -July 15-16, 2021
  - ▶ Jennifer Kadlec and Lori Blee participated in virtual sessions
  - ▶ Information sharing aligning with the AHIMA's overall 2020-2023 strategic plan
    - ▶ Policy and Thought Leadership
      - ▶ Resilience through innovation
    - ▶ Shape the Profession
      - ▶ Leadership and perseverance
    - ▶ Transform and Grow
      - ▶ Diversity
- ▶ House of Delegates Strategic Plan 2021
  - ▶ Advocacy
  - ▶ Health Information Content and Future Trends
  - ▶ Communication and Governance

# Finance Report

- ▶ Financial Audit
  - ▶ This will be completed by the end of 2021
- ▶ CDs
  - ▶ Interest rates on our CDs is extremely low right now. We closed 3 of them and will re-open once the interest rates raise back up
  - ▶ 1 CD is still open as in matured in May 2021 and it wasn't caught in time. It will mature 5/6/2023
- ▶ Treasurer's Reports
  - ▶ Statement of Activity Comparison (Profit & Loss Statement)
  - ▶ Statement of Financial Position (Balance Sheet)
  - ▶ Budget '20-'21, budget vs. actual
  - ▶ Budget '21-'22, proposal



# Membership Report



- ▶ As of September 2021 the total membership number for NDHIMA is 272.
- ▶ Average membership numbers 9/1/2020-9/1/2021:
  - ▶ Active Members - 196
  - ▶ Emeritus Members - 3
  - ▶ New Graduate Members - 8
  - ▶ New to AHIMA Members - 6
  - ▶ Premier Active - 24
  - ▶ Student Members - 33
  - ▶ New Credential - 2
  - ▶ Certified Non-Members - 91

# Membership Report

- ▶ The NDHIMA Scholarship program is now open to applicants
- ▶ Scholarship Criteria includes:
  - ▶ Applicant must be enrolled in either a CAHIIM-accredited or AHIMA-approved health information program
  - ▶ Applicant must have a cumulative GPA of at least 3.0 (on a 4.0 scale) and provide an official college transcript
  - ▶ Applicant must be at midpoint of their program of study and include a copy of the program of study with the scholarship materials
  - ▶ Applicant must be a student or active member of NDHIMA
  - ▶ Applicants may receive a \$1,500 scholarship only once
- ▶ Please click the link for the Scholarship Application:
  - ▶ <https://www.ndhima.org/him-careers/scholarships/>
- ▶ Scholarships are awarded at the Annual Fall Conference each year.
- ▶ Applications are due to the Membership Director no later than **May 1<sup>st</sup> of each year.**

# State Advocacy Coordinator Report

- ▶ Legal Manual:
  - ▶ Editing and preparing for Legal review
  - ▶ Publishing on website
- ▶ 2021 AHIMA Advocacy Agenda
  - ▶ The 2021 AHIMA advocacy agenda seeks to transform health and healthcare by connecting people, systems, and ideas. AHIMA has embraced three principles that directly align with this vision, our outlook, and our advocacy: **access, integrity, and connection.**
    - ▶ **Access:** individual access, consumer engagement, affordability, privacy, cybersecurity and information security, behavioral health, healthcare reform
    - ▶ **Integrity:** data quality, data integrity, health equity, value-based care, and telehealth and remote patient monitoring technologies
    - ▶ **Connection:** patient identification, integrating clinical and administrative data, interoperability, public health, and social determinants of health

# State Advocacy Coordinator Report

- ▶ AHIMA Virtual Advocacy Summit - participated with Jill, held May 17-18
  - ▶ Advocated in support of three bills:
    - ▶ HR 366, the Protecting Access to Post-COVID-19 Telehealth Act
    - ▶ S 674, the Public Health Infrastructure Saves Lives Act
    - ▶ S 104/HR 379, the Improving Social Determinants of Health Act
- ▶ 2021 Leadership Symposium - held virtually July 15-16
  - ▶ Champion our HI expertise and share it within our organizations.
  - ▶ Increase engagement of members through advocacy and volunteer opportunities.
  - ▶ Embrace change and help move things forward:
    - ▶ Strategic thinking; embrace technology; add to our skill sets, whether it be analytics, population health, value based care, etc.

# Education Director(s) Report

- ▶ 2021 NDHIMA Conference
  - ▶ Thank you for joining virtually again this year. We appreciate all of our presenters switching gears with us and recording their information so we can learn from them.
- ▶ 2022 NDHIMA Conference
  - ▶ When: September 29th and 30th
  - ▶ Where: Ramkota Inn, Bismarck, North Dakota
  - ▶ Fingers crossed that we are in person in 2022!

# Past President/Nominating Committee

- ▶ One of the main responsibilities of the Past President is to chair the Nominating Committee. This committee is responsible for identifying and recruiting qualified individuals to serve on the NDHIMA Board of Directors.
- ▶ In 2022: the following positions will be open:
  - President Elect (3-year commitment)
  - Secretary – 2 - year term
  - State Advocacy Coordinator 2 - year term
  - Education Co-Director – 1-year term
- ▶ If you are interested, please contact me at: [julie.thrailkill@ndhima.com](mailto:julie.thrailkill@ndhima.com)

# AHIMA Board Liaison Report

- ▶ Godwin Okafor, MSHI, RHIA, FAC-P/PM

Questions

Thank you

